

The monthly meeting was held at Whittle-le-Woods Village Hall, on Monday 8th August 2022, at 7.30pm.

Present Chair McDonald; Parish Councillors Auwerx, Bell, Briscoe, Evans, Fogarty, B Higham, P Higham, Yates, Wood & the Clerk

Apologies Councillor’s Newall, Partington

The meeting opened at 7.31pm.

Visitors PC Seddon
5 Members of the Public

1. Minutes

*22/08/01 The minutes of the previous meeting were approved.

2. Changes in Declarations of Interest

NA

3. Defibrillator checks

St Chads, Town Lane & Hillside Crescent OK. Cllr Briscoe will check Waterhouse Green and advise the Clerk.

The meeting was adjourned at 7.33pm for Public Participation.

A member of the public from Whittle Wanderers Football Team attended the meeting to request possible funding from the Parish Council to install a height barrier at the Whittle-Le-Woods Playing Field entrance. Discussions with the Clerk have concluded that this would be the most appropriate way of deterring unwanted trespassers onto the football pitches and the rest of the playing fields.

Chair McDonald suggested that this could be funded from CIL monies

Clerk is requested to send a CIL funding request form to the member of public.

Cllr Yates suggested using Taylor & Taylor to fabricate the barrier.

The Member of public advised that he was also looking to the LFA for funding to replace the chain-link fence. This lies within the remit of the Whittle-Le-Woods Playing Field Trust.

3 members of the public attended the meeting to raise their concerns regarding speeding on Chorley Old Road. On the 30th April 2022 a report was made to Preston Bus regarding a near miss accident. 4 weeks ago, a vehicle again had a near miss due to speeding up Dolphin Brow and the vehicle broke down near Carwood Lane. The incident was reported to the Police as the driver was not fit to drive. The Police did not attend the incident.

PC Seddon advised that the 20mph speed limit is not fit for purpose. A member of public asked if it would be enforced if the speed limit was 30mph. PC Seddon advised that there is nowhere safe to carry out enforcement (on Dolphin Brow). A member of public suggested that the police could use his drive. Dolphin Brow requires a speed trap at the top rather than at the

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bottom. PC Seddon advised that there have been no reports of real issues at Dolphin brow, most are at the Co-op, it would be possible to look at the issue there. The member of public suggested speed humps might assist.

CLlr Bell advised that the majority of drivers use the road considerably.

A member of the public attended the Parish Council meeting to discuss the upcoming Canal Basin tidy up planned for the 20/08/2022. He advised that the tasks have been divided into 3 types. The aim of the day will be to clear the canal and tidy the path. There will be no one in the water. Some items have been purchased to assist on the day and the member of public requests that the Parish Council reimburse the expenses. There is a volunteer with a van to assist in moving equipment. 2 first aiders will be at the event to assist. The Scouts have offered the Scout hut for refreshments and toilet facilities. The Co-op have donated refreshments for the day. The Scouts will be assisting with the Consultation with residents. A copy of the Consultation questionnaire has been provided to the Parish Councillors. It was agreed unanimously to reimburse the expenses within the budget set at the last meeting.

The public participation part of the meeting ended a 7.54pm

4. Planning Matters

New

Disused Pillbox At Junction With Magill Close Berry Avenue Whittle-Le-Woods
Application to discharge conditions no.5 (details of bricks and lime-based mortar specification) and no.6 (schedule) of photographic recording of listed building consent 22/00027/LBC (Application for listed building consent for repair works to listed Bofors gun emplacement and attached pillbox)

Ref. No: 22/00785/DIS | Received: Wed 20 Jul 2022 | Validated: Wed 20 Jul 2022 | Status: Awaiting decision

No comment required

49 Royton Drive Whittle-Le-Woods Chorley PR6 7HJ

Application for work to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: Ash - Heavy crown reduction.

Ref. No: 22/00780/TPO | Received: Tue 19 Jul 2022 | Validated: Thu 21 Jul 2022 | Status: Awaiting decision

Passed to Tree Warden

Land Adjacent To 26 - 28 Spring Crescent Whittle-Le-Woods

Minor non material amendment to planning permission 20/00277/FUL (Erection of 2no. semi detached) to alter the footprint of plot 2 and add a projection to the west side.

Ref. No: 22/00802/MNMA | Received: Tue 19 Jul 2022 | Validated: Tue 19 Jul 2022 | Status: Awaiting decision

No comment required

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2 Far Nook Whittle-Le-Woods Chorley PR6 7NY

Two storey side extension, single storey rear extension.

Reference 22/00774/FULHH | Alternative Reference PP-11393377

Application Validated Fri 15 Jul 2022 | Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Vodafone Telecommunication Mast Site 55798 Preston Road Whittle-Le-Woods

Prior approval application under Part 16, Class A of The Town and Country Planning (General Permitted Development) (England) Order 2015 for the replacement of an existing 17.5m monopole with a new 20m monopole, the replacement of 2no. equipment cabinets, along with minor ancillary works.

Reference 22/00666/TEL | Alternative Reference

Application Validated Tue 14 Jun 2022 | Status Awaiting decision

No Comment required

133 Town Lane Whittle-Le-Woods Chorley PR6 8AG

Single storey rear extension

Reference 22/00750/FULHH| Alternative Reference PP-11381276

Application Validated Thu 07 Jul 2022

Status Awaiting decision

The Parish Council wish to ensure that this planning application is actually allowed on the Green Belt. If that is the case then due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

2 Springs Terrace Dark Lane Whittle-Le-Woods Chorley PR6 8AF

Single storey rear extension (following demolition of existing garage / store)

Reference 22/00743/FULHH | Alternative Reference PP-11364899

Application Validated Tue 05 Jul 2022 Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Granted

3 Chasden Close Whittle-Le-Woods Chorley PR6 7JX

Application for works to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: Alder - Prune back 1.5 metres to previous pollard points; and crown lift

Ref. No: 22/00541/TPO | Received: Tue 17 May 2022 | Validated: Tue 24 May 2022 | Status:

Granted

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16 Stamford Drive Whittle-Le-Woods Chorley PR6 7HP
Application for works to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: Oak -
Crown reduction of up to 2 metres
Ref. No: 22/00537/TPO | Received: Mon 16 May 2022 | Validated: Mon 23 May 2022 | Status:
Granted

Gelston Dawson Lane Whittle-Le-Woods Chorley PR6 7DT
Erection of ancillary outbuilding to be used in association childrens nursery and construction of
car park extension.
Ref. No: 22/00493/FUL | Received: Thu 05 May 2022 | Validated: Wed 11 May 2022 | Status:
Granted

Malt House Farm Moss Lane Whittle-Le-Woods Chorley PR6 8AB
Erection of a veranda and a new timber pergola and 3no. paved areas
Ref. No: 22/00392/FUL | Received: Mon 04 Apr 2022 | Validated: Thu 12 May 2022 | Status:
Granted

Other
NA

5. Matters Arising

Chair McDonald - A member of the public has asked for clarification as to who can use the
playing fields and what activities can be carried out on the fields.

Cllr Bell advised that people cannot be stopped from using the Playing Fields, but there are
areas other than the football pitch. People should use the other areas just like the Cricket
Pitch.

Cllr B Higham advised that the management of the playing Field is up to the Trustees.

Cllr Bell advised that he felt it should be passed to the Parish Council as himself and Cllr Yates
want to step back as Trustees.

Cllr B Higham advised that the Playing Field Trust Trustees must make a formal request or
resolution for the Parish Council to take over as sole Trustee.

Chair McDonald asked what should be told to members of the public asking about the use of
the field.

Cllr P Higham suggested that as a lot of money has been spent on the pitch it should be used
for football, however the playing Fields are for the use of everyone.

A member of the public advised that people have already been using the Playing Fields for
drinking and drug use.

PC Seddon asked that these detail be emailed on to him.

Chair McDonald advised that currently there is no access for anyone onto the playing fields.

The member of the public suggested that access should be for recreational use only.

Cllr P Higham suggested that this information should be fed back to the Trustees of the Playing
Field.

The member of public advised that the Heras fencing currently in place will be removed shortly

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(there are still snagging issues with the project) and that he will invite the Trustees to engage with the Parish Council.

Cllr Yates advised that he would discuss the matter with the Trustees of the Playing Field Trust.

Slow Down / Save Lives pack have been distributed amongst the Parish Councillors.

The Parish Council has received a request for closure of the Nature Trail on Saturday 20/08/22 to enable the clean-up project to go ahead uninterrupted.

Unanimously approved.

It was also suggested that further finding for the project should be sought from Quercia.

The Clerk advised that a request has been received to install a bench on the Canal Basin Footpath.

The Parish Council agreed that a bench should be installed to the rear of 189/191 Chorley Old Road. A budget of £500 was suggested. Proposed by Chair McDonald, seconded by Cllr B Higham.

Unanimously agreed.

The Clerk is requested to arrange the installation of the bench.

The Community Garden have requested that more raised beds are added to the garden and that the nettle patch is turned into a Wildflower patch. CBC have been approached to assist but so far there has been no response.

It was suggested that a budget of £500 be provided for the work to be completed.

Unanimously agreed

6. Clerks Update

Whittle-le-Woods Tidy up day arranged for 13/08/22 Saturday and advertised from 13/07/22

Skip arranged for Canal Basin Clean-up Day Saturday on 20/08/22

Youth Events booked for Saturday 03/09/22 and advertised from 28/07/22

Laptop overhauled by Wizard Computers (01/08/2022) and old laptop cleaned ready for recycling

Request made to CBC to reinstall the sign at the Playing Fields. CBC advise that a Dog Control Order must be applied for by the Parish Council (or Whittle-le-Woods Playing Field Trust) in order to bring it into effect.

Letter received from Gary Hall regarding the lease for the Canal Basin Project – awaiting a further response to explain why the lease has taken so long to complete.

Site visit for the Canal Basin tidy up project carried out 27/07/22

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Jobs completed on the Maintenance Contract in July

1. Weeded the Triangle
2. Weeded the Rockery on Chorley Old Road
3. Cut the grass on Cow Well x2
4. Strimmed and cleared undergrowth on Carwood Lane.
5. Strimmed the footpath from Lady Crosse Drive to the A6.
6. Strimmed the footpath and cut back the hedge from Lady Crosse Drive to the Redrow estate.
7. Strimmed lower vegetation, cut back bushes and cleaned up the footpath from Springs Crescent to the A674.

7. Accounts

Outgoings for approval this meeting

	Ref	JV	Payee	Detail	Total
*22/08/02	dd	22/23-054	Easy Websites	Monthly payment	-£27.60
*22/08/03	bacs	22/23-055	Employee 1	August Salary	-£713.28
*22/08/04	bacs	22/23-056	Employee 2	August Salary	-£461.13
*22/08/05	dd	22/23-057	LLC Pension	Pension payment August	-£371.73
*22/08/06	bacs	22/23-058	Chorley Skip Hire	Canal Clean up	-£270.00
*22/08/07	bacs	22/23-059	Odin Events	September Event Hire	-£1,860.00
*22/08/08	card	22/23-060	Wizzard Computers	Laptop repair/overhaul	-£72.00

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

8. Any Other Business

- Cllr Yates The brambles on Brewery Fields footpath are very overgrown. Chair McDonald advised that they have been cut back today.
- Some of the fruit trees on the Hillside Crescent Orchard have been pushed over. The Clerk is requested to ask David Hull to take a look and see if they can be straightened.
- Cllr P Higham Permission from the Parish Council is formally requested to purchase the flooring for the hall at the Village Hall. Chair McDonald proposed Cllr Yates seconded. Unanimously agreed.
- Cllr Auwerx Update provided from the Clayton Landfill Committee following the recent fire. The Environment Agency are carrying out regular air quality checks in the area.
- Chair McDonald There has been some work completed at the top of Church Hill and the turf replaced there is a mess. Also, this would be an ideal place to put a 'Slow Children Playing Sign' or Paradise Close. Suggested budget of £350. Agreed unanimously. The Clerk is requested to arrange for a sign to be

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installed.

PC Seddon also suggested promoting 'In The Know' to local residents.

Cllr Evans

Chorley Old Road requires weeding. Cllr Yates advised that the weeds had been sprayed the previous Thursday.

Venue for next meeting – Village Hall

9. Confidential Items

Removed

The meeting closed at 8.32pm. The next Parish Council Meeting will be held at Whittle-le-Woods Village Hall at 7.30pm on Monday 12th September.

Chair

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Payments & Receipts

Whittle-le-Woods Parish Council								
Accounts for 2022 / 23								
Date	Minute ref	Receipt / Payment	Ref	R	JV	Payee	Detail	Total
01/08/2022		Payment	dd		22/23-054	Easy Websites	Monthly payment	-£ 27.60
28/08/2022		Payment	bacs		22/23-055	Employee 1	August Salary	-£ 713.28
28/08/2022		Payment	bacs		22/23-056	Employee 2	August Salary	-£ 461.13
17/08/2022		Payment	dd		22/23-057	LLC Pension	Pension payment August	-£ 371.73
17/07/2022		Payment	bacs		22/23-058	Chorley Skip Hire	Canal Clean up	-£ 270.00
08/08/2022		Payment	bacs		22/23-059	Odin Events	September Event Hire	-£ 1,800.00
03/08/2022		Payment	Card		22/23-060	Wizard Computers	Laptop repair/overhaul	-£ 72.00
August Totals								-£3,715.74

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Budget Tracking

2022 / 23 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring															
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	Spend against Budget
Admin Payment	£8,670.00	-£23.00	-£23.00	-£773.21	-£46.70	-£23.00								-£888.91	£7,781.09
Admin Receipt		£0.00	£1,900.00	£108.00	£0.00	£0.00								£2,008.00	£2,008.00
Staffing Payment	£24,000.00	-£2,715.88	-£1,516.33	-£1,516.33	-£2,618.05	-£1,546.14								-£9,912.73	£14,087.27
War Mem Payment	£2,000.00	£0.00	-£2,000.00	£0.00	£0.00	£0.00								-£2,000.00	£3,040.00
Loan Payment	£5,040.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00								-£2,519.98	£15,730.02
Maint Payment	£18,250.00	£0.00	-£935.15	-£924.00	£0.00	£0.00								-£1,859.15	£16,390.85
Grants Payment	£1,000.00	-£500.00	-£520.83	-£200.00	£0.00	£0.00								-£1,220.83	-£220.83
Project/Misc. Payment	£13,100.00	£0.00	£0.00	-£1,769.17	-£2,674.00	-£1,770.00								-£6,213.17	£6,886.83
Flooding Payment	£2,500.00	-£145.25	£0.00	£0.00	£0.00	£0.00								-£145.25	£2,354.75
Christmas Payment	£3,500.00	£0.00	£0.00	£0.00	£0.00	£0.00								£0.00	£3,500.00
Interest Receipt		£15.34	£24.17	£22.36	£0.00	£0.00								£61.87	£61.87
VAT Payment	£0.00	-£523.65	-£602.38	-£586.29	-£539.40	-£304.60								-£2,556.32	-£2,556.32
VAT Receipt		£0.00	£0.00	£0.00	£0.00	£0.00								£0.00	£0.00
Total Receipt		£15.34	£7,371.64	£130.36	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,069.87	£2,069.87
Total Payments	£78,060.00	-£3,907.78	-£5,597.69	-£5,769.00	-£8,398.13	-£3,643.74	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£27,171.09	£61,138.91
CIL Payment		-£2,450.00	-£2,779.75	-£629.57										-£5,859.32	-£5,859.32
CIL Receipt (Bal C/O)	£173,383.95		£5,447.47											£178,831.42	£167,524.63
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	against Budget
Summary of bank accounts				Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
41346412 - Balance at end of prev month				£1,221.30	£863.52	£586.08	£1,152.51	£540.29							
41346412 - Balance at end of prev month				£223,578.93	£276,664.27	£274,135.91	£269,158.27	£260,158.27							
Total bank account balance				£224,800.23	£277,527.79	£274,721.99	£270,310.78	£260,698.56	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Precept / CIL Amount to deposit account															
CIL Payments				-£2,450.00	-£2,779.75	-£629.57	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Payments this month				-£3,907.78	-£5,597.69	-£5,769.00	-£8,398.13	-£3,643.74	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Receipts this month				£15.34	£7,371.64	£130.36	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Unpresented Payments					-£1,800.00	£1,774.17									
Unpresented Receipts				£59,070.00		£82.83									
Balance at month end				£277,527.79	£274,721.99	£270,310.78	£261,912.65	£257,054.82	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	

Chair

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